

Auditing Procedures Report

Issued under P.A. 2 of 1968, as amended.

Local Government Type <input type="checkbox"/> City <input type="checkbox"/> Township <input type="checkbox"/> Village <input type="checkbox"/> Other		Local Government Name	County
Audit Date	Opinion Date	Date Accountant Report Submitted to State:	

We have audited the financial statements of this local unit of government and rendered an opinion on financial statements prepared in accordance with the Statements of the Governmental Accounting Standards Board (GASB) and the *Uniform Reporting Format for Financial Statements for Counties and Local Units of Government in Michigan* by the Michigan Department of Treasury.

We affirm that:

1. We have complied with the *Bulletin for the Audits of Local Units of Government in Michigan* as revised.
2. We are certified public accountants registered to practice in Michigan.

We further affirm the following. "Yes" responses have been disclosed in the financial statements, including the notes, or in the report of comments and recommendations

You must check the applicable box for each item below.

- ☐ Yes ☐ No 1. Certain component units/funds/agencies of the local unit are excluded from the financial statements.
- ☐ Yes ☐ No 2. There are accumulated deficits in one or more of this unit's unreserved fund balances/retained earnings (P.A. 275 of 1980).
- ☐ Yes ☐ No 3. There are instances of non-compliance with the Uniform Accounting and Budgeting Act (P.A. 2 of 1968, as amended).
- ☐ Yes ☐ No 4. The local unit has violated the conditions of either an order issued under the Municipal Finance Act or its requirements, or an order issued under the Emergency Municipal Loan Act.
- ☐ Yes ☐ No 5. The local unit holds deposits/investments which do not comply with statutory requirements. (P.A. 20 of 1943, as amended [MCL 129.91], or P.A. 55 of 1982, as amended [MCL 38.1132]).
- ☐ Yes ☐ No 6. The local unit has been delinquent in distributing tax revenues that were collected for another taxing unit.
- ☐ Yes ☐ No 7. The local unit has violated the Constitutional requirement (Article 9, Section 24) to fund current year earned pension benefits (normal costs) in the current year. If the plan is more than 100% funded and the overfunding credits are more than the normal cost requirement, no contributions are due (paid during the year).
- ☐ Yes ☐ No 8. The local unit uses credit cards and has not adopted an applicable policy as required by P.A. 266 of 1995 (MCL 129.241).
- ☐ Yes ☐ No 9. The local unit has not adopted an investment policy as required by P.A. 196 of 1997 (MCL 129.95).

We have enclosed the following:	Enclosed	To Be Forwarded	Not Required
The letter of comments and recommendations.			
Reports on individual federal financial assistance programs (program audits).			
Single Audit Reports (ASLGU).			

Certified Public Accountant (Firm Name)				
Street Address		City	State	ZIP Code
Accountant Signature <i>Abraham & Gellray, P.C.</i> <i>Alan M. Stone</i>			Date	

**Barry County Transit
Hastings, Michigan**

FINANCIAL STATEMENTS

September 30, 2004

Barry County Transit
TABLE OF CONTENTS
September 30, 2004

	<u>Page</u>
INDEPENDENT AUDITOR'S REPORT	i-ii
MANAGEMENT'S DISCUSSION AND ANALYSIS	iii-vi
BASIC FINANCIAL STATEMENTS	
Statement of Net Assets	1
Statement of Revenues, Expenses, and Changes in Fund Net Assets	2
Statement of Cash Flows	3
Notes To Financial Statements	4-9
OTHER SUPPLEMENTARY INFORMATION	
Schedule of Operating Revenues	10
Schedule of Operating Expenses	11
Schedule of Nonoperating Revenues - Local	12
Schedule of Nonoperating Revenues - State and Federal	13
Schedule of Net Eligible Cost Computations of General Operations	14
Schedule of Ineligible Expenses	15
Schedule of Mileage Data (Unaudited)	16
Schedule of Expenditures of Federal and State Awards	17
REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS	18-19

Principals

Dale J. Abraham, CPA
Michael T. Gaffney, CPA
Steven R. Kirinovic, CPA
Aaron M. Stevens, CPA
Eric J. Glashouwer, CPA

Karen A. Roka, CPA
James A. Huguelet, CPA
Alan D. Panter, CPA
William I. Tucker IV, CPA
Kurt M. Lemmen, CPA



ABRAHAM & GAFFNEY, P.C.
Certified Public Accountants

Member:
American Institute of
Certified
Public Accountants
and
Michigan Association of
Certified Public
Accountants

INDEPENDENT AUDITOR'S REPORT

Board of Directors
Barry County Transit
Hastings, Michigan

We have audited the component unit financial statements of the Barry County Transit as of and for the year ended September 30, 2004, as listed in the Table of Contents. These component unit financial statements are the responsibility of the Transit's management. Our responsibility is to express an opinion on these financial statements based on our audit.

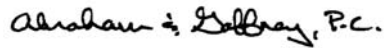
We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the component unit financial statements referred to above present fairly, in all material respects, the financial position of the Barry County Transit as of September 30, 2004, and the results of its operations and cash flows for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued a report dated October 28, 2004, on our consideration of the Barry County Transit's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grants. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of our audit.

The Management's Discussion and Analysis, as identified in the table of contents, is not a required part of the basic financial statements but is supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was performed for the purpose of forming an opinion on the component unit financial statements that collectively comprise the Barry County Transit's basic financial statements. The Other Supplementary Information listed in the Table of Contents is presented for purposes of additional analysis and is not a required part of the basic financial statements of the Barry County Transit. Such information, except for the portion marked "unaudited" on which we express no opinion, has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.



ABRAHAM & GAFFNEY, P.C.
Certified Public Accountants

October 28, 2004

Barry County Transit

MANAGEMENT'S DISCUSSION AND ANALYSIS

September 30, 2004

The intent of the management's discussion and analysis is to provide highlights of the Agency's financial activities for the Fiscal Year ended September 30, 2004. Readers are encouraged to read this section in conjunction with the basic financial statements.

FINANCIAL HIGHLIGHTS

- **Assets:** The assets of the Transit did exceed its liabilities by \$1,121,987 (net assets). Of this amount, \$215,118 (unreserved net assets) may be used to meet the Transit's ongoing obligations to citizens and creditors. The total net assets decreased by \$128,701. The decrease was due to use of cash and cash equivalents to fund higher operational costs to suppliers and employees.
- **Unreserved Net Assets:** At the end of the current fiscal year, the unreserved net assets balance for the Transit was \$215,118, or approximately 30% of total expenses. This is down from \$324,617, which was approximately 50% of last year's total expenses.
- **Ridership Mileage** of 170,310 miles for the fiscal year was 13,581 miles less than the preceding year. Fares decreased by \$2,912. The decrease is attributed to route changes and the corresponding ridership decrease. Upon analyzing this information it was identified that route consolidation and school system decrease in active days caused the decrease in miles and ridership.
- **Federal & State Funding of Capital Projects:** Barry County Transit is eligible for grants through the Michigan Department of Transportation and the U.S. Department of Transportation. During the fiscal year ending September 30, 2004, the Transit recognized \$139,548 in funding for a facility upgrade project (completion is expected by the fall of 2005) and the purchase of a bus.
- **Investment Income:** The interest revenue dropped to \$6,100 from \$7,360 the previous fiscal year primarily due to the reduced interest rates available and reduced cash equivalents invested.

OVERVIEW OF THE FINANCIAL STATEMENTS

The annual report includes this management discussion and analysis report, the independent auditor's report and the basic financial statement of the Transit, which include notes that explain in more detail some of the information in the financial statements.

As an Act 94 Public improvement, Barry County Transit engages in enterprise operations in various separate and distinct activities. These activities range from: 1) demand service for transportation commuters, 2) contracted tripper service for school routes, 3) inter-county regional service, primarily for medical purposes, and 4) contracted service for human service agencies.

REQUIRED FINANCIAL STATEMENTS

The financial statements report information of the Transit using accounting methods similar to those used by private sector companies. These statements offer short and long-term financial information about its activities. The Statement of Net Assets includes all of the Transit's assets and liabilities and provides information about the nature and amounts of investments in resources (assets) and the obligations to Transit creditors (liabilities). It also provides the basis for evaluating the capital structure of the Transit and assessing the liquidity and financial flexibility of the Transit.

Barry County Transit

MANAGEMENT'S DISCUSSION AND ANALYSIS

September 30, 2004

All of the current year's revenues and expenses are accounted for in the Statement of Revenues, Expenses and Changes in Fund Net Assets. This statement measures the success of the Transit's operations over the past year and can be used to determine whether the Transit has successfully recovered all of its costs through its user fees and other charges, profitability and credit worthiness.

The final required financial statement is the Statement of Cash Flows. The statement reports cash receipts, cash payments and net changes in cash resulting from operations, investing and financing activities and provides answers to such questions as where did cash come from, what was cash used for and what was the change in the cash balance during the report period.

FINANCIAL ANALYSIS OF BARRY COUNTY TRANSIT

The Statement of Net Assets and the Statement of Activities provide the information to determine how the Transit did financially during 2003-4. The net assets, or the difference between assets and liabilities, and the changes in them can indicate whether financial health is improving or deteriorating over time. However, other non-financial factors such as changes in economic conditions, service area and new or changed government legislation also need to be considered in determining the Transit's financial health.

NET ASSETS

The Transit's Comparative Condensed Statements of Net Assets and Revenue, Expenses and Changes in Fund Net Assets are presented in the following Tables.

TABLE 1
CONDENSED STATEMENT OF NET ASSETS

	Fiscal Year 2002-3	Fiscal Year 2003-4
Current Assets	\$ 364,614	\$ 237,726
Capital Assets, net	<u>926,071</u>	<u>906,869</u>
Total Assets	1,290,685	1,144,595
Current Liabilities	39,997	22,608
Noncurrent Liabilities	<u>-</u>	<u>-</u>
Total Liabilities	<u>39,997</u>	<u>22,608</u>
Invested in Capital Assets		
Net of Related debt	926,071	906,869
- Restricted	-	-
- Unrestricted	<u>324,617</u>	<u>215,118</u>
Total Net Assets	<u>\$ 1,250,688</u>	<u>\$ 1,121,987</u>

Barry County Transit

MANAGEMENT'S DISCUSSION AND ANALYSIS

September 30, 2004

TABLE 2
CONDENSED STATEMENT OF REVENUE, EXPENSES,
AND CHANGES IN FUND NET ASSETS

	Fiscal Year <u>2002-3</u>	Fiscal Year <u>2003-4</u>
Operating Revenues	\$ 143,714	\$ 138,436
Nonoperating Revenues	<u>588,781</u>	<u>451,467</u>
Total Revenues	732,495	589,903
Depreciation Expense	134,068	156,289
Other Operating Expenses	<u>523,230</u>	<u>554,732</u>
Total Expenses	<u>657,298</u>	<u>711,021</u>
Change in Net Assets	75,197	(121,118)
Prior Period Adjustments	14,513	(7,583)
Beginning Net Assets	<u>1,190,004</u>	<u>1,250,688</u>
Ending Net Assets	<u>\$ 1,279,714</u>	<u>\$ 1,121,987</u>

While the Statement of Net Assets shows the change in financial position of net assets, the Statement of Revenues, Expenses and Changes in Fund Net Assets shows that the operating loss before intergovernmental (nonoperating) revenues was a factor in the Change in Net Assets. In addition, the depreciation expense of \$156,289 is a non-cash expense which represents the reduction in the value of the facility and busses. Due to the nature of the Transit's capital improvement plan, this cost is not considered in the day-to-day fiscal management process because of the capital grants available through the State and Federal funding.

The Transit's operating revenues decreased approximately 3% over the prior year, which was not considered to be a material change. Operating expenses increased approximately 8%, which was not considered to be a material change.

CAPITAL ASSETS

The acquisition of new busses is generally funded by (80%) Federal sources and (20%) State match from the Michigan Department of Transportation. This allows for the Transit to maintain its fleet at an average life of seven (7) years. This funding source also allows for the Transit to use all of its operating revenues on daily services and not tie up those incomes with debt payments for equipment or the facility. During the fiscal year 2002-3, a new addition to the bus storage facility was funded through Federal/State capital projects revenue. During the fiscal year 2003-4, a new bus purchase was funded through a Federal/State capital grant.

Barry County Transit

MANAGEMENT'S DISCUSSION AND ANALYSIS

September 30, 2004

TABLE 3
CAPITAL ASSETS

	Fiscal Year <u>2002-3</u>	Fiscal Year <u>2003-4</u>
Land and improvements	\$ 28,649	\$ 28,649
Buildings and improvements	742,948	742,948
Furniture and equipment	61,028	61,028
Vehicles	1,152,624	1,289,711
Shop equipment	<u>31,502</u>	<u>31,502</u>
Subtotal	2,016,751	2,153,838
Less: Accumulated depreciation	<u>(1,090,680)</u>	<u>(1,246,969)</u>
Net property and equipment	<u>\$ 926,071</u>	<u>\$ 906,869</u>

The Transit's Five-Year Capital Plan includes bus acquisition. A federal grant has been awarded to supply, upgrade and replace maintenance equipment, and a separate grant will be available to replace outdated computers. Note E to the financial statements provides additional information regarding capital assets.

DEBT ADMINISTRATION

The Transit carries no long term debt as any improvements to the fleet or facilities have all been secured by state or federal projects. This allows the Transit to avoid any debt other than current liabilities in the normal operation of the system.

ECONOMIC FACTORS

Many of the funds that subsidize the transportation operation are appropriated by both State and Federal legislation. These funds have remained relatively consistent; however, fluctuations in future funding levels may be contributed to economic conditions at local, state, and federal levels.

CONTACT INFORMATION

This financial report is designed to provide our customers and creditors with a general overview of the Transit's finances and to demonstrate the Transit's accountability for the funds it receives. Anyone having questions regarding this report or desiring additional information may contact the Transportation Manager of Barry County Transit at 1216 West State Street, Hastings, Michigan 49058, (269) 948-8098.

BASIC FINANCIAL STATEMENTS

Barry County Transit
STATEMENT OF NET ASSETS
September 30, 2004

ASSETS

Current assets

Cash and cash equivalents	\$ 179,775
Accounts receivable	8,955
Due from other governmental units	<u>48,996</u>

Total current assets 237,726

Noncurrent assets

Capital assets, net of accumulated depreciation	<u>906,869</u>
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TOTAL ASSETS 1,144,595

LIABILITIES

Current liabilities

Accounts payable	8,148
Accrued payroll	12,914
Other accrued liabilities	<u>1,546</u>

TOTAL LIABILITIES 22,608

NET ASSETS

Invested in capital	906,869
Unrestricted	<u>215,118</u>

TOTAL NET ASSETS \$ 1,121,987

See accompanying notes to financial statements.

Barry County Transit

STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS

Year Ended September 30, 2004

OPERATING REVENUES	
Sales and charges for services	\$ 138,436
OPERATING EXPENSES	
Administrative	163,104
Operations	448,860
Maintenance	<u>99,057</u>
TOTAL OPERATING EXPENSES	<u>711,021</u>
OPERATING (LOSS)	(572,585)
NONOPERATING REVENUES	
Intergovernmental	
Federal sources	173,629
State sources	258,871
Local sources	12,867
Interest earnings	<u>6,100</u>
TOTAL NONOPERATING REVENUES	<u>451,467</u>
NET (LOSS)	(121,118)
Net assets, beginning of year	1,250,688
Prior period adjustment	<u>(7,583)</u>
Net assets, end of year	<u><u>\$ 1,121,987</u></u>

See accompanying notes to financial statements.

Barry County Transit

STATEMENT OF CASH FLOWS

Year Ended September 30, 2004

CASH FLOWS FROM OPERATING ACTIVITIES

Cash received from customers	\$ 138,555
Cash paid to employees	(307,983)
Cash paid to suppliers	<u>(268,550)</u>

NET CASH (USED) BY OPERATING ACTIVITIES (437,978)

CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES

Intergovernmental sources	
State and Federal grants	294,353
Local contributions	<u>12,867</u>

NET CASH PROVIDED BY NONCAPITAL FINANCING ACTIVITIES 307,220

CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES

State and Federal capital assistance	117,346
Capital purchases	<u>(137,087)</u>

NET CASH (USED) BY CAPITAL AND RELATED FINANCING ACTIVITIES (19,741)

CASH FLOWS FROM INVESTING ACTIVITIES

Interest received	<u>6,100</u>
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NET (DECREASE) IN CASH AND CASH EQUIVALENTS DURING YEAR (144,399)

Cash and cash equivalents, beginning of year 321,335

Cash and cash equivalents, end of year \$ 176,936

RECONCILIATION OF OPERATING LOSS TO NET CASH USED BY OPERATING ACTIVITIES:

Operating (loss)	\$ (572,585)
Adjustments to reconcile operating (loss) to net cash (used) by operating activities	
Depreciation	156,289
Decrease in accounts receivable	119
(Decrease) in accounts payable	(26,600)
Increase in accrued wages	4,280
Increase in other accrued liabilities	<u>519</u>

NET CASH (USED) BY OPERATING ACTIVITIES \$ (437,978)

See accompanying notes to financial statements.

NOTES TO FINANCIAL STATEMENTS

September 30, 2004

NOTE A: DESCRIPTION OF ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Barry County Transit (The Transit) is considered a component unit of Barry County, Michigan for financial accounting and reporting purposes.

The Transit receives Federal and State financial assistance in the form of operating and capital grant funding to support its operation, expand marketing, and specialized services, and replace buses and other equipment. The Transit provides demand response services within Barry County. The Transit also provides special services on a contractual basis to several nonprofit and governmental agencies within the County.

The accounting policies of the Barry County Transit conform to accounting principles generally accepted in the United States of America as applicable to governmental units. In accordance with GASB Statement 20, the Transit has elected not to apply the FASB Statements and interpretations issued after November 30, 1989, to its financial statements. The following is a summary of the significant policies:

1. Reporting Entity

The accompanying financial statements are exclusive presentations of the financial condition and results of operations of the Barry County Transit. The Transit is considered a "component unit" of the County of Barry, Michigan's governmental operation. As a result, industry standards require the County to include the financial activities of the Transit in the County's Annual Financial Report. The Annual Financial Report of Barry County, Michigan is available for public inspection at the Barry County Courthouse.

2. Basis of Presentation

The accounts of the Transit are organized on the basis of a fund, which is considered a separate accounting entity. The operation of the fund is accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenses. The Transit resources are allocated to and accounted for in the individual fund based upon the purpose for which they are to be spent and the means by which spending activities are controlled. The fund in the financial statements in this report is described as follows:

PROPRIETARY FUND

Enterprise Fund - This fund is used to account for operations that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

The Transit applies all GASB pronouncements as well as Financial Accounting Standards Board (FASB) statements and interpretations, Accounting Principles Board (APB) Opinions, and Accounting Research Bulletins of the Committee on Accounting Procedure issued on or before November 30, 1989, unless these pronouncements conflict with or contradict GASB pronouncements. The Transit has elected not to follow FASB pronouncements issued after November 30, 1989 to its business-type activities and enterprise fund.

3. Measurement Focus

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. The proprietary fund is accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operation of these funds are included on the Statement of Net Assets. Fund equity (i.e., net total assets) is segregated into invested in capital (net of related debt) and unrestricted components. Proprietary fund type operating statements present increases (i.e., revenues) and decreases (i.e., expenses) in net total assets.

Barry County Transit
NOTES TO FINANCIAL STATEMENTS
September 30, 2004

NOTE A: DESCRIPTION OF ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES
- CONTINUED

4. Basis of Accounting

Basis of accounting refers to when revenues and expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The proprietary funds are accounted for using the accrual basis of accounting. The revenues are recognized when they are earned, and the expenses are recognized when they are incurred, regardless of the timing of related cash flows.

5. Cash and Cash Equivalents

The Transit cash accounts consist of deposits with the County Treasurer. The balances in the cash accounts are available to meet current operating requirements. The County Treasurer is responsible for investing cash in excess of current requirements in various interest bearing accounts.

6. Capital Assets and Long-Term Liabilities

Capital assets, which include buildings, vehicles, and equipment, are capitalized at total acquisition cost, provided such cost exceeds \$5,000 and the expected useful life of the asset is more than one year. Depreciation is recorded on all depreciable capital assets on a straight-line basis over the estimated useful lives of the assets.

The estimated useful lives are:

Buildings	20 years
Vehicles	5-7 years
Shop equipment	2-10 years
Furniture and equipment	10 years

Long-term liabilities are recognized in the basic financial statements when incurred. The portion of those liabilities expected to be paid within the next year is a current liability with the remaining amounts shown as long-term.

7. Estimates

In preparing financial statements in conformity with accounting principles generally accepted in the United States of America, management is required to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

8. Comparative Data

Comparative data for the prior year has not been presented in the accompanying financial statements since their inclusion would make the statements unduly complex and difficult to read.

9. Cost Allocations

The Barry County Transit allocates expenses between various program activities for grant reporting purposes. The allocations are prepared based on a cost allocation plan and methodology that has been approved by the grantor agency.

Barry County Transit

NOTES TO FINANCIAL STATEMENTS

September 30, 2004

NOTE B: POOLING OF CASH AND CASH OVERDRAFT

The Transit, as part of the County, utilizes pooled cash accounts. Cash overdrafts as of September 30, 2004 are as follows for the Transit:

<u>Pooled Cash Overdraft</u>	<u>Non-pooled Cash and Cash Equivalents</u>	<u>Financial Statements</u>
<u>\$(44,156)</u>	<u>\$ 223,931</u>	<u>\$ 179,775</u>

Since the Barry County Transit component unit fund operates out of the County's pooled account the cash deficit is covered by the cash balances of other Barry County funds participating in the pool.

NOTE C: CASH AND CASH EQUIVALENTS

In accordance with Michigan Compiled Laws, the Transit is authorized to invest any of its funds in one (1) or more of the following:

1. Bonds, securities, and other obligations of the United States or any agency or instrumentality of the United States.
2. Certificates of deposit, savings accounts, deposit accounts, or depository receipts of a State or nationally chartered bank or a State or Federally chartered savings and loan association, savings bank, or credit union whose deposits are insured by an agency of the United States government and which maintains a principal office or branch office located in this State under the laws of the State or the United States, but only if the bank, savings and loan association, savings bank, or credit union is eligible to be a depository of surplus funds belong to the State under Section 5 or 6 of Act No. 105 of the Public Acts of 1855, as amended, being Section 21.145 and 21.146 of the Michigan Compiled Laws.
3. Commercial paper rated at the time of purchase within the three (3) highest classifications established by not less than two (2) standard rating services and which matures not more than 270 days after the date of purchase.
4. The United States government or federal agency obligations repurchase agreements.
5. Bankers acceptances of United States banks.
6. Mutual funds composed of investment vehicles, which are legal for direct investment by local units of government in Michigan.

Federal Deposit Insurance Corporation (FDIC) regulations provide that deposits of governmental units are to be separately insured for the amount of \$100,000 for deposits in an insured bank for savings deposits and \$100,000 for demand deposits. Furthermore, if specific deposits are regulated by statute or bond indenture, these specific deposits are to be separately insured for the amount of \$100,000. Michigan Compiled Laws allow for collateralization of government deposits, if the assets for pledging are acceptable to the State Treasurer under Section 3 of 1855 PA 105, MCL 21.143, to secure deposits of State surplus funds, securities issued by the Federal Loan Mortgage Corporation, Federal National Mortgage Association, or Government National Mortgage Association.

Barry County Transit
NOTES TO FINANCIAL STATEMENTS
September 30, 2004

NOTE C: CASH AND CASH EQUIVALENTS - CONTINUED

Cash and cash equivalents on the balance sheet consist of the following:

Deposits with Barry County common cash pool account	\$(44,156)
Certificates of deposit	<u>223,831</u>
Total	<u>\$ 179,675</u>

The Statement of Net Assets caption "Cash and Cash Equivalents" includes \$100 of imprest cash.

A portion of the cash and cash equivalents of the Barry County Transit are covered by federal deposit insurance along with other deposits of Barry County, limited to \$100,000 in total deposits by bank account type for each bank customer. Since the County maintains these funds in pooled accounts, it is not practical to determine what portion of the Barry County Transit funds is insured.

NOTE D: DUE FROM OTHER GOVERNMENTAL UNITS

Due from other governmental units at September 30, 2004, by grant type and year are as follows:

Federal Section 5311 Capital - FY 04	\$ 39,511
State Section 5311 Capital - FY 04	<u>9,485</u>
Total	<u>\$ 48,996</u>

NOTE E: CAPITAL ASSETS

Capital asset activity for the year ended September 30, 2004, was as follows:

	<u>Balance Oct. 1, 2003</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance Sept. 30, 2004</u>
Business-type activities:				
Land improvements	\$ 28,649	\$ -	\$ -	\$ 28,649
Buildings and improvements	742,948	-	-	742,948
Vehicles	1,152,624	137,087	-	1,289,711
Furniture and equipment	61,028	-	-	61,028
Shop equipment	<u>31,502</u>	<u>-</u>	<u>-</u>	<u>31,502</u>
Totals at historical cost	2,016,751	137,087	-0-	2,153,838
Less accumulated depreciation for:				
Land improvements	(28,649)	-	-	(28,649)
Buildings and improvements	(334,727)	(37,148)	-	(371,875)
Vehicles	(642,549)	(116,354)	-	(758,903)
Furniture and equipment	(54,317)	(2,407)	-	(56,724)
Shop equipment	<u>(30,438)</u>	<u>(380)</u>	<u>-</u>	<u>(30,818)</u>
Total accumulated depreciation	<u>(1,090,680)</u>	<u>(156,289)</u>	<u>-0-</u>	<u>(1,246,969)</u>
Net Capital Assets	<u>\$ 926,071</u>	<u>\$(19,202)</u>	<u>\$ -0-</u>	<u>\$ 906,869</u>

Barry County Transit

NOTES TO FINANCIAL STATEMENTS

September 30, 2004

NOTE E: CAPITAL ASSETS - CONTINUED

A summary of capital assets by funding source at September 30, 2004, follows:

	Purchased with Local Funds	Purchased with State Capital Grants	Purchased with Federal Capital Grants	Total
Land improvements	\$ -	\$ 28,649	\$ -	\$ 28,649
Building and improvements	8,290	169,926	564,732	742,948
Vehicles	35,026	459,550	795,135	1,289,711
Furniture and equipment	6,991	42,293	11,744	61,028
Shop equipment	<u>6,694</u>	<u>24,808</u>	<u>-</u>	<u>31,502</u>
Total	57,001	725,226	1,371,611	2,153,838
Less: accumulated depreciation	<u>(50,199)</u>	<u>(481,503)</u>	<u>(715,267)</u>	<u>(1,246,969)</u>
Net Capital Assets	<u>\$ 6,802</u>	<u>\$ 243,723</u>	<u>\$ 656,344</u>	<u>\$ 906,869</u>

When Federal or State funded assets are withdrawn from public transportation service, the disposition of the assets is to be determined by the United States Department of Transportation (USDOT) and the Michigan Department of Transportation (MDOT). During the year, the Barry County Transit did not dispose of any capital assets that were Federally or State funded. Depreciation expense in the amount of \$156,289 was reported for the year ended September 30, 2004.

NOTE F: COMPENSATED ABSENCES

Vacation leave is earned in varying amounts depending on the number of years of service of an employee and is made available on the anniversary date of the employee.

Sick leave is earned at the rate of 6 hours per month, up to 720 hours maximum accrual.

Upon termination, an employee receives payment for the balance of any unused vacation leave, which was credited on the employee's anniversary date. All unused vacation leave of current employees is lost at the end of the employee's respective anniversary year. No unused sick leave is paid upon termination. Therefore, accumulated vacation and sick leave at September 30, 2004, will be paid from current financial resources and is not recorded as a long-term liability.

NOTE G: DEFERRED COMPENSATION PLAN

Barry County Transit offers its employees a deferred compensation plan created in accordance with Section 457 of the Internal Revenue Code. The assets of the plans are held in trust as described in IRC Section 457 (g) for the exclusive benefit of the participants and their beneficiaries. The trust requirement was designed by the Internal Revenue Service to help prevent participants from losing their retirement benefits to the claims of plan Sponsor's creditors. The custodian thereof for the exclusive benefit of the participants holds the custodial account for the beneficiaries of the Section 457 plan, and the assets may not be diverted to any other use.

The Administrators are agents of the County for purposes of providing direction to the custodian of the custodial account from time to time to the investment of the funds held in the account, transfer of assets to or from the account and all other matters. In accordance with the provisions of GASB Statement 32, plan balances and activities are not reflected in the Transits financial statements.

Barry County Transit

NOTES TO FINANCIAL STATEMENTS

September 30, 2004

NOTE H: RETIREMENT PLAN

The Transit is included within the County's retirement plan and the County participates in the Michigan Municipal Employees Retirement System (MERS), an agent multiple employer public retirement system. MERS is authorized and operated under State law, Act 135 of the Public Acts of 1945, as amended. The Michigan Municipal Employees Retirement System issues a publicly available financial report that includes financial statements and required supplementary information for the system. That report may be obtained by writing to the System at 1134 Municipal Way, Lansing, Michigan, 48917, or may be reviewed at the Barry County Office Building, 220 West State Street, Hastings, Michigan, 49508.

The annual actuarial report for the County is dated each year for the period December 31 and has no separate data for the Barry County Transit. Accordingly, no separate actuarial data is included in these financial statements. The annual pension contribution for the Barry County Transit for the fiscal year ended September 30, 2004, was \$33,145.

NOTE I: RISK MANAGEMENT

The Transit, as a fund of Barry County, is protected from losses as described in the note captioned "Risk Management" within the County's Annual Financial Report.

NOTE J: CONTINGENT LIABILITIES

Under the terms of various Federal and State grants, periodic compliance audits are required and certain costs may be questioned, allowed, or disallowed, which could result in funds being returned and/or received from grantor agencies.

NOTE K: PRIOR PERIOD ADJUSTMENT

The following prior period adjustment was made during the year, which was the result of the correction of an accounting error. This adjustment was reported as a change to beginning net assets. The effect on operations and other affected balances for the current and prior period are as follows:

	<u>Sept. 30, 2004</u>	<u>Sept. 30, 2003</u>	<u>Description</u>
Due from other governmental units	\$ -	\$(7,583)	Correct overstatement
Net assets - beginning	(7,583)	-	of due from other
Net income	-	(7,583)	governmental units

OTHER SUPPLEMENTARY INFORMATION

Barry County Transit

SCHEDULE OF OPERATING REVENUES

Year Ended September 30, 2004

OPERATING REVENUES

Passenger fares

 Demand response

 General public

\$ 34,708

Contract rides

 Barry County Mental Health

90,313

 Hastings Area School System

6,972

 Thornapple Manor

4,567

 Tendercare

1,876

Total contract rides

103,728

TOTAL OPERATING REVENUES

\$ 138,436

Barry County Transit

SCHEDULE OF OPERATING EXPENSES

Year Ended September 30, 2004

	<u>Operations</u>	<u>Maintenance</u>	<u>General Administrative</u>	<u>Total System</u>
Labor				
Operator's salaries and wages	\$ 130,401	\$ -	\$ -	\$ 130,401
Dispatcher's salaries and wages	56,380	-	-	56,380
Other salaries and wages	-	41,210	84,272	125,482
Fringe benefits	69,594	21,954	43,505	135,053
Contractual services				
Advertising fees	-	-	1,678	1,678
Maintenance	-	776	2,925	3,701
Other services	1,106	812	9,113	11,031
Materials and supplies consumed				
Fuel and lubricants	30,903	-	-	30,903
Tires and tubes	6,576	-	-	6,576
Other materials and supplies	398	33,846	4,045	38,289
Utilities	-	-	13,853	13,853
Miscellaneous expenses				
Dues and subscriptions	-	-	125	125
Travel and meetings	-	79	-	79
Ineligible expenses				
RTAP	-	-	-	-
Other	-	-	1,181	1,181
Depreciation	<u>153,502</u>	<u>380</u>	<u>2,407</u>	<u>156,289</u>
Total Expenses	<u>\$ 448,860</u>	<u>\$ 99,057</u>	<u>\$ 163,104</u>	<u>\$ 711,021</u>

Barry County Transit

SCHEDULE OF NONOPERATING REVENUES - LOCAL

Year Ended September 30, 2004

Regional transportation	\$ 7,662
Interest	6,100
Other	<u>5,205</u>
 TOTAL NONOPERATING REVENUES - LOCAL	 <u><u>\$ 18,967</u></u>

Barry County Transit

SCHEDULE OF NONOPERATING REVENUES - STATE AND FEDERAL

Year Ended September 30, 2004

State of Michigan Grants	
Formula operating assistance (Act 51)	\$ 234,178
Capital grant - Section 5311 (bus lease and facility upgrade)	9,594
Capital grant - Section 5309 (bus lease and bus purchase)	18,316
Prior year adjustments	<u>(3,217)</u>
Total State of Michigan Grants	258,871
Federal Grants	
U.S.D.O.T. operating grant - Section 5311	60,175
Capital grant - Section 5311 (bus lease and facility upgrade)	38,376
Capital grant - Section 5309 (bus lease and bus purchase)	73,262
Prior year adjustments	<u>1,816</u>
Total Federal Grants	<u>173,629</u>
TOTAL NONOPERATING REVENUES - STATE AND FEDERAL	<u><u>\$ 432,500</u></u>

Barry County Transit

SCHEDULE OF NET ELIGIBLE COSTS COMPUTATIONS OF GENERAL OPERATIONS

Year Ended September 30, 2004

	Federal Section 5311	State Operating Assistance
Expenses		
Labor	\$ 312,263	\$ 312,263
Fringe benefits	135,053	135,053
Contracted services	16,410	16,410
Material and supplies	75,768	75,768
Utilities	13,853	13,853
Miscellaneous	1,385	1,385
Depreciation	156,289	156,289
Total expenses	711,021	711,021
Less: Ineligible expenses		
Depreciation	148,751	148,751
MPTA dues	165	165
Audit fees	4,900	-
Grant costs		
Regional transportation	7,662	7,662
Total ineligible expenses	161,478	156,578
NET ELIGIBLE EXPENSES	\$ 549,543	\$ 554,443
Maximum Section 5311 reimbursement 10.95% of \$549,543, not to exceed \$63,929	\$ 60,175	
Maximum State operating assistance 42.236619648% of \$554,443, not to exceed \$238,590		\$ 234,178

Barry County Transit

SCHEDULE OF INELIGIBLE EXPENSES

Year Ended September 30, 2004

<u>Program</u>	<u>Finding/Noncompliance</u>	<u>Ineligible Expense</u>
Urban Mass Transportation Administration		
A) Operating Grants Listed on Schedule of Expenditures of Federal and State Awards		
	1. Grant costs - Grant expenditures are included in the total expenses; therefore, are deducted to arrive at net eligible expenses	\$ 7,662
	2. Audit fees - Audit fees are a federal ineligible expense when no single audit is required.	4,900
	3. Depreciation - Depreciation charged to contributed capital must be deducted as an ineligible expense	148,751
	4. MPTA Dues - A percentage of the annual dues paid to the Michigan Public Transit Association must be deducted as an ineligible expense.	<u>165</u>
	Total	<u>\$ 161,478</u>

Barry County Transit

SCHEDULE OF MILEAGE DATA (UNAUDITED)

Year Ended September 30, 2004

	Public Transportation Mileage (1)
DEMAND-RESPONSE	
First quarter	44,724
Second quarter	44,047
Third quarter	41,488
Fourth quarter	40,051
TOTAL TRANSPORTATION	170,310

- (1) The methodology used for compiling mileage has been reviewed and found to be an adequate and reliable method for recording vehicle mileage.

Barry County Transit

SCHEDULE OF EXPENDITURES OF FEDERAL AND STATE AWARDS

Year Ended September 30, 2004

Federal and State Grantor/Pass-Through Grantor/Program Title	Federal CFDA Number	Pass-Through Grantor's Number	Program Award Amount	Expenses
FEDERAL				
<u>U.S. Department of Transportation</u>				
Passed through MDOT				
Capital grant - Section 5309	20.500	2002-011/Z3	\$ 73,262	\$ 73,262
Operating Assistance - Section 5311				
FY 03-04	20.509	2002-011/Z5	63,929	60,175
FY 02-03	20.509	2002-011/Z4	56,747	1,816
Capital grant - Section 5311	20.509	2002-011/Z2	90,280	438
Capital grant - Section 5311	20.509	2002-011/Z7	37,938	37,938
			<u>248,894</u>	<u>100,367</u>
TOTAL EXPENDITURES OF FEDERAL AWARDS			322,156	173,629
STATE				
<u>Michigan Department of Transportation</u>				
Operating Assistance - ACT 51				
FY 03-04	N/A	N/A	238,590	234,178
FY 02-03	N/A	N/A	221,838	2,112
FY 99-00	N/A	N/A	236,350	(13,310)
Project Zero FY 99-00	N/A	N/A	21,229	7,981
Capital grant - Section 5311	N/A	2002-011/Z2	22,570	109
Capital grant - Section 5311	N/A	2002-011/Z7	9,485	9,485
Capital grant - Section 5309	N/A	2002-011/Z3	18,316	18,316
			<u>768,378</u>	<u>258,871</u>
TOTAL EXPENDITURES OF STATE AWARDS			768,378	258,871
TOTAL EXPENDITURES OF FEDERAL AND STATE AWARDS			<u>\$ 1,090,534</u>	<u>\$ 432,500</u>

Principals

Dale J. Abraham, CPA
Michael T. Gaffney, CPA
Steven R. Kirinovic, CPA
Aaron M. Stevens, CPA
Eric J. Glashouwer, CPA

Karen A. Roka, CPA
James A. Huguelet, CPA
Alan D. Panter, CPA
William I. Tucker IV, CPA
Kurt M. Lemmen, CPA



ABRAHAM & GAFFNEY, P.C.
Certified Public Accountants

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and
Michigan Association of
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REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors
Barry County Transit
Hastings, Michigan

We have audited the basic financial statements of the Barry County Transit as of and for the year ended September 30, 2004, and have issued our report thereon dated October 28, 2004. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Barry County Transit's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Barry County Transit's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

This report is intended for the information of management and the Board of Directors of the Barry County Transit, the Federal awarding agencies and pass-through entities and is not intended to be, and should not be, used by anyone other than these specified parties.

Abraham & Gaffney, P.C.

ABRAHAM & GAFFNEY, P.C.
Certified Public Accountants

October 28, 2004

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MANAGEMENT LETTER

Board of Directors
Barry County Public Transit
Hastings, Michigan

As you know, we have recently completed our audit of the records of the Barry County Transit as of and for the year ended September 30, 2004. In connection with the audit, we feel that a certain change in your accounting and administrative procedures would be helpful in improving management's control and the operational efficiency of the accounting and administrative functions. This suggestion is the result of our evaluation of the internal control structure and our discussions with management.

The Transit should prepare and retain minutes of all meetings of the Board of Directors.

During our audit, we noted two (2) instances in which minutes were not available for meetings of the Board of Directors of the Barry County Transit.

We suggest the Transit assure that minutes are prepared for all meetings of the Board of Directors and that the minutes be retained for future use.

This condition was considered in determining the nature, timing, and extent of the audit tests to be applied in our audit of the financial statements, and this report does not affect our report on the financial statements dated October 28, 2004.

This report is intended solely for the information and use of the management and Board of Directors of the Barry County Transit, the Federal awarding agencies, and pass-through entities, and is not intended to be used by anyone other than these specific parties.

We wish to express our appreciation for the courtesy and cooperation extended to us during our audit. We are available to discuss this suggestion with you and to provide assistance in the implementation of improvements.

Abraham & Gaffney, P.C.

ABRAHAM & GAFFNEY, P.C.
Certified Public Accountants

October 28, 2004